



**ERIC GARCETTI**  
**MAYOR**

October 20, 2017

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Cielo Castro to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2021. Ms. Castro will fill the vacancy created by Erica Jacuquez, who has resigned.

I certify that in my opinion Ms. Castro is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Cielo Castro  
**Commission:** Housing Authority of the City of Los Angeles Board of Commissioners  
**End of Term:** 6/6/2021

### Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 14 - East Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board Fire and Police Pension Commissioners
6. **Highest level of education completed:** M.P.A., Harvard University
7. **Occupation/profession:** Chief of Staff, Fairplex
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Besley, Ben	Central	4	Caucasian	M	06-Jun-18
Tenenbaum, Daniel	West LA	11	Caucasian	M	06-Jun-19
Cadena, Noramay	North Valley	7	Latina	F	06-Jun-21
Hooper, Lucelia	Harbor	15	African American	F	06-Jun-20
Núñez, Daria	East LA	14	Latina	F	06-Jun-19



Cielo V. Castro

Cielo is Chief of Staff at Fairplex, a nonprofit, 501(c)5 organization that leads a 487-acre campus proudly located in the City of Pomona. Fairplex is a public-private partnership with the County of Los Angeles and is home of the LA County Fair and more than 500 year-round events. She came to Fairplex after serving as Transparency Officer for the City of Los Angeles Office of City Administrative Officer, acting as executive liaison with external stakeholders and providing oversight support for the City's \$8 billion budget. Cielo was previously Deputy to Los Angeles County Supervisor Hilda Solis, where she was responsible for discretionary grantmaking; staff hiring, recruitment and development; and policy issues including immigration, housing and community development. Cielo served the Obama Administration as Special Assistant at the U.S. Department of Housing and Urban Development in Washington, DC, where she advised the Assistant Secretary of Community Planning and Development on policy and political matters regarding a \$50 billion grant portfolio and over 1,200 grantees. Previously, she had seven years of experience working with elected officials as Director of Constituency Services with the National Association of Latino Elected and Appointed Officials (NALEO) Educational Fund, and in outreach roles with the National League of Cities.

Cielo previously served as a Commissioner to the Los Angeles Fire and Police Pension board, appointed by Mayor Eric Garcetti in September 2014. She enjoys her book club, and her role as the Los Angeles co-coordinator of Las Comadres para las Americas, and Professional Development Advisor for Latinas Promoviendo Comunidad/Lambda Pi Chi Sorority, Inc. Cielo was a 2007 National Hispana Leadership Institute Executive Program Fellow.

Cielo is a Southern California native, born in East Los Angeles, and raised in the City of Norwalk by immigrant parents. She received a Bachelor of Science in Business Administration from Boston University, and a Master of Public Administration from the Harvard Kennedy School. Cielo and her spouse Jesse Saucedo live in the City of Los Angeles, where Jesse serves on the Eagle Rock Neighborhood Council. They are parents to ten-month old twins, Adelina Azalea and Tomas Antonio.



October 20, 2017

Ms. Cielo Castro

Dear Ms. Castro:

I am pleased to inform you that I hereby appoint you to the Housing Authority of the City of Los Angeles Board of Commissioners for the term ending June 6, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Cielo Castro  
October 20, 2017  
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Cielo Castro  
October 20, 2017

### **Nominee Check List**

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**  
\_\_\_\_\_ **Undated Separation Forms**  
\_\_\_\_\_ **Background Check Release**  
\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.  
\_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Jose Huizar**  
\_\_\_\_\_ **Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.